

# Employment Application

First Presbyterian Church (USA) 1028 S. Beltline Road, Mesquite, TX 75149

Please complete this application by typing or printing in blue or black ink. INCOMPLETE or UNSIGNED applications will not be considered.  
We are an equal opportunity employer.

Position You Are Applying For: \_\_\_\_\_

## Personal Data

Name \_\_\_\_\_ SS# \_\_\_\_\_ DOB \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Message Phone \_\_\_\_\_ Email \_\_\_\_\_

Driver's License # \_\_\_\_\_ State \_\_\_\_\_ Type \_\_\_\_\_ CDL

## Education and Training

High School Diploma or GED?  Yes  No Location \_\_\_\_\_

1. Name of school beyond High School \_\_\_\_\_ Location \_\_\_\_\_

Training Length \_\_\_\_\_ Degree  Certification  Major \_\_\_\_\_ Minor \_\_\_\_\_

2. Name of school beyond High School \_\_\_\_\_ Location \_\_\_\_\_

Training Length \_\_\_\_\_ Degree  Certification  Major \_\_\_\_\_ Minor \_\_\_\_\_

Additional Education and Training on a separate sheet - attached

## References – Preferably persons who know about your work or training

|    | Name  | Address | Phone Number |
|----|-------|---------|--------------|
| 1. | _____ | _____   | _____        |
| 2. | _____ | _____   | _____        |
| 3. | _____ | _____   | _____        |

## Work Experience (List most recent work experience first – Include Apprenticeships and Internships)

Employer \_\_\_\_\_ Job Title \_\_\_\_\_

Complete Address \_\_\_\_\_

Dates: From \_\_\_\_\_ To \_\_\_\_\_ Reason for leaving \_\_\_\_\_

Immediate Supervisor \_\_\_\_\_ Phone \_\_\_\_\_

Job Description (duties, skills, equipment used)

**Work Experience**

Employer \_\_\_\_\_ Job Title \_\_\_\_\_

Complete Address \_\_\_\_\_

Dates: From \_\_\_\_\_ To \_\_\_\_\_ Reason for leaving \_\_\_\_\_

Immediate Supervisor \_\_\_\_\_ Phone \_\_\_\_\_

Job Description (duties, skills, equipment used)

**Work Experience**

Employer \_\_\_\_\_ Job Title \_\_\_\_\_

Complete Address \_\_\_\_\_

Dates: From \_\_\_\_\_ To \_\_\_\_\_ Reason for leaving \_\_\_\_\_

Immediate Supervisor \_\_\_\_\_ Phone \_\_\_\_\_

Job Description (duties, skills, equipment used)

 Additional Work Experience on a separate sheet - attached**Additional information – Classes (include dates), certificates, current licenses, specific equipment or other skills**

The information that you provide on this application is subject to verification and will be used during your background check. Falsifications or misrepresentations may disqualify you from consideration for employment or, if hired, may be grounds for termination at a later date. Do you want to be informed before we contact your present employer?  Yes  No

With my signature below, I certify that all information on this and attached pages is true, correct and complete to the best of my knowledge and contains no willful falsifications or misrepresentations. I understand that a background check will be conducted to verify my information and I authorize all former employers to release job-related information they may have about me and I release all persons, churches, or companies from any liability or responsibility for providing such information.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_